

GRIDEX INC. / ACCESSIBILITY SAMPLES

Demonstration sample by Gridex Inc. — synthetic data; not a State of Minnesota system

Sample 02 · HTML record in place of PDF

Executed accessibility exception

A complete, readable record of the request, risk information, review decisions, and time limited approval.

Fully executed · synthetic

Record

DEMO-2026-017

Request name

Legacy training registration portal

Agency

Demo Learning Agency

Current risk

Moderate · 6 of 9 illustrative points

Approval date

April 15, 2026

Expiration date

April 15, 2027

Renewals completed

2

Request and equivalent access

Requestor

Alex Morgan · alex@example.com (fictional)

Product and purpose

An internal portal lets staff register for required training. The vendor calendar component cannot be operated with a keyboard.

Accessibility barrier

Keyboard users cannot select a course date. The calendar presents a barrier related to WCAG 2.1 criterion 2.1.1 Keyboard.

Impact

Staff using keyboards or screen readers need assistance to register. The service is internal; the barrier affects an essential staff task.

Usage

Approximately 60 fictional staff use the portal each quarter. Registration occurs during business hours.

Equivalent access

Staff can email the fictional training desk at training@example.com or use an accessible text registration form. A coordinator confirms the same course options within one business day. No medical information is required.

Expected remediation start

October 15, 2026

Expected remediation completion

March 15, 2027

Remediation plan

The vendor will replace the calendar with a keyboard accessible date selector. The agency test team will verify keyboard operation, accessible names, and error messages before release.

Risk score and components

This demonstration rubric uses three factors scored from 0 to 3. The sum is 6 of 9, labeled Moderate for this example. It is not Minnesota's risk rubric. Risk informs the signer's decision; it does not automatically approve or deny an exception.

Illustrative current risk components

Component	Points	Reason
Barrier severity	3 of 3	An essential registration task is blocked.
Exposure	2 of 3	Recurring internal use by about 60 staff.
Residual impact with alternative	1 of 3	Equivalent registration assistance reduces the impact.
Total	6 of 9	Moderate in this illustrative rubric.

Review and approval chain

All names and decisions below are synthetic. They represent completed review stages and a final authorized approval, not legally effective signatures.

1. **Agency DAC review approved.** Jamie Chen, Demo Learning Agency Digital Accessibility Coordinator, on April 8, 2026. Confirmed barrier details and equivalent access plan.
2. **MNIT DAC review approved.** Taylor Reed, demonstration MNIT Digital Accessibility Coordinator, on April 10, 2026. Confirmed remediation milestones and risk information.
3. **Office of Accessibility final review approved.** Casey Rivera, demonstration reviewer, on April 13, 2026. Recommended approval through April 15, 2027.
4. **Agency authorized signer approved.** Sam Patel, Demo Learning Agency authorized signer, on April 15, 2026. Accepted the documented residual risk and time limited plan.

Renewal history and changes

Versioned exception history

Version	Approved	Risk	Change
Original	April 15, 2024	High · 8 of 9	Initial approval. Expired April 15, 2025.
Renewal 1	April 15, 2025	Moderate · 6 of 9	Added text registration alternative. Expired April 15, 2026.
Renewal 2	April 15, 2026	Moderate · 6 of 9	Updated vendor milestones. Current expiration April 15, 2027.

Risk change at renewal 1: residual impact decreased from 3 to 1; barrier severity remained 3 and exposure remained 2. Renewal 2 did not change component scores.

Expiration and next review

The exception ends on **April 15, 2027**. A synthetic reminder is scheduled for March 15, 2027, one month before expiration, with follow up reminders after that date. The workflow does not automatically close a request. A renewal updates the existing request's remediation plan and risk information and records a new version for human review.